

## **Occupational Training and Supply, Inc. Privacy Policy**

### **General**

Your privacy is important to us. This privacy policy is intended to give you confidence in the privacy and security of the personal information we obtain from you.

### **What information do we collect?**

We collect information from you when you register on our site. When registering on our site, you may be asked to enter your: name, address, email address, phone number, and license number. You may also visit our site anonymously

### **What do we use your information for?**

Any of the information we collect from you may be used in one of the following ways:

- To personalize your experience (your information helps us to better respond to your individual needs)
- To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)
- To process transactions

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested by the customer.

- To send periodic emails

The email address you provide for registration may be used to send you information and updates pertaining to your registration, in addition to receiving occasional company news, updates, related product or service information, etc.

Note: If at any time you would like to unsubscribe from receiving future emails, we include detailed subscription instructions at the bottom of each email.

- To administer a contest, promotion, survey or other site feature

### **How do we protect your information?**

We implement a variety of security measures to maintain the safety of your personal information when you access your personal information

### **Do we use cookies?**

We do not use cookies.

### **Do we disclose any information to outside parties?**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operation our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release us appropriate to comply with the law, enforce our site policies, or protect others rights, property, or safety. However, non-personally identifiable visitor information may be provided to other parties for marketing, advertising, or other uses.

### **Third party links**

Occasionally, at our discretion, we may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

### **Your Consent**

By using our site, you consent to our privacy policy.

### **Change to our Privacy Policy**

If we decide to change our privacy policy, we will post those changes on this page. This policy was last modified on 4/25/2013

### **Contacting Us**

If there are any questions regarding this privacy policy you may contact us using the information below.

[www.otssafety.com](http://www.otssafety.com)

7233 S Adams Street  
Willowbrook, IL 60527  
USA  
info@otssafety.com

you whether you are using 5 examples products such as the Tio virtual or physical keyboard (the "Products"), uploading information to 5 examples and our products' websites (the "Websites"), such as [www.typpetio.com](http://www.typpetio.com), downloading our applications, or are merely visiting our Websites.

However, please note that we are not responsible for any use of your personal information you provide to third-party applications or websites that may be accessed via the Products or Websites. We recommend that you review the privacy policy of any third-party applications or websites that you use.

### **COLLECTION OF PERSONAL INFORMATION**

When you use our Products or Websites, you may be asked for personally identifiable information such as your name, address, date of birth, email address, telephone number.

By giving us such information, you will need to consent to our using it in the manner described in this policy.

You may withdraw your consent at any time by emailing us at [info@5examples.com](mailto:info@5examples.com). We will return or destroy your personal information within five days of receipt of your withdrawal of consent.

Cookie information, pages you have requested and your IP address may also be recorded by us and/or third parties from your browser as set out in this policy.

### **USE OF PERFORMANCE DATA**

5 examples will use performance data, including performance statistics, bug fixes and other similar data ("Performance Data") uploaded to our Websites or acquired through our Products. 5 examples may use such Performance Data in any way, including, but not limited to, using, editing, altering, reproducing, publishing and/or distributing the Performance Data for any purpose, commercial or otherwise, provided that such Performance Data is stripped of all personally identifiable information.

### **USE OF PERSONAL INFORMATION**

We use personal information to allow us to process your service requests, provide access to privileged areas of the Websites, send out newsletters, personalize your visit to our Websites, personalize your use of our Products, and enable us to improve the products and services we offer. We may occasionally carry out market research and send you details of services and offers that we think may be of interest to you. If you do not wish to receive such information, please e-mail [info@5examples.com](mailto:info@5examples.com) or, alternatively, when we send you an e-mail, it will contain a provision for you to opt out of receiving any further information from us.

## **DISCLOSURE OF PERSONAL INFORMATION**

We may provide information about you to our employees and agents in order to administer any accounts, products and services provided to you by 5 examples. We will not disclose your personal information to any third party unless you have consented to such disclosure or where we are required to do so by law. Should you breach our terms and conditions or terms of use or if we are under a duty to disclose or share your personal data in order to comply with any legal obligation, we may disclose your information to a relevant authority. This may include exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction. Any disclosure of personal information will be strictly controlled and made fully in accordance with current U.S. law.

## **COOKIES**

Cookies are small data files that a website you visit may save on your computer or handheld device that usually includes an anonymous unique identifier. Our Websites and those of our Products may use cookies for user authentication, keeping track of your preferences, promotional campaigns, tracking our audience size and traffic patterns, and in certain other cases. We may include small graphic images in our email messages and newsletters to determine whether the messages were opened and the links were viewed.

Third-party advertisers may also create and access cookies, which will be subject to their privacy policies – we accept no responsibility or liability for the use of such third parties' cookies. If you do not wish cookies to be placed on your PC or handheld device, then they can be disabled in your web browser. The option to do so is normally found in your browser's "security settings" section. Please note that permanently disabling cookies in your browser may hinder your use of our Websites as well as other websites and interactive services.

## **SECURITY**

All security on our Websites is treated seriously. Where applicable, we undertake security steps, including use of SSL technology, on our back-end systems that store customer account information and to protect data transmissions. However, this is not a guarantee that such data transmissions cannot be accessed, altered or deleted due to firewall or other security software failures.

If you have any further concerns about security, please email our Customer Service team at [info@5examples.com](mailto:info@5examples.com).

## **POLICY CHANGES**

Changes in this policy will be posted on our Websites. You are advised to check our Websites regularly to view our most recent privacy policy.